



DOCUMENTS REQUIRED FOR SPANISH CUSTOMS

Shipper :

CHANGE OF RESIDENCE –

For USED household goods:

1. Photocopy of passport

2.1 Spanish & rest of EC Citizens : **ORIGINAL Cancellation of residence certificate from their Consulate at origin (for example Spanish citizen – Spanish Consulate, British citizen – British Consulate, etc..).** Client must have lived at origin for at least 1 year before importing their goods. It must clearly show date when client registered and date when client is cancelling residence. This period must be of at least 1 year and 1 day before importing. Customer has one year from their entry to import free of charges and this document cannot be over a year old.

2.2 Foreigners who are non European Citizens coming from their origin Country to Spain: **Customs Authorities requires a Change of Residence Certificate which states client has lived at origin for at least the past 12 months and is now moving to live in Spain.** This document must be issued by an Official Organism as for example the Town Hall at origin or their corresponding Consulate in Spain where they can obtain a Certificate of Registration in Spain and Cancellation of Residence at origin.

2.3 Foreigners who are non European Citizens and have different Nationality to the origin Country: **ORIGINAL Cancellation of residence certificate from their Consulate at origin.** Client must have lived at origin for at least 1 year before importing their goods. It must clearly show date when client registered and date when client is cancelling residence. This period must be of at least 1 year and 1 day before importing. Customer has one year from their entry to import free of charges and this document cannot be over a year old.

3.1 Spanish Citizens – Copy of their Spanish Identity Card DNI

3.2 EC Citizens – **NIE Certificate number** not over a year old since its issue date (**which must be registered in the Treasury Department = Hacienda**).

3.3 **NON EC Citizens - Residence Permit Card (NIE)** – document which must not be over a year old since its issue date (**which must be registered in the Treasury Department = Hacienda**) or **-if not available yet- a Bank Guarantee could be applied but subject to Customs Final Decision (to be obtained at destination - aprox. 40% of the declared value or more depending on Customs Authority).** In case of bank guarantee also the application for the Residence Permit must be attached.

Confido Gruppe Limited & Co. KG

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CONFIDOGRUPPE

Internationale Qualitätsumzüge

4. ORIGINAL Registration certificate from the Town Hall (at destination) not over a year old since its issue date.

5. Every shipper must make sure their DNI or NIE number is registered in the Treasury Department = Hacienda filling out form 030.

6. Customs Forms, which will be supplied by us at destination.

For USED vehicles (cars, motorcycles, etc...):

Shipper must have owned the vehicle for at least 6 months BEFORE shipping and before obtaining Cancellation of Residence at origin or 1 year (depending on the PORT OF ENTRY and DESTINATION and for Diplomatic Vehicles), the vehicle must have valid registration and license plates, valid Insurance (at least for the period in which the vehicle will be about to arrive in Spain).

Our usual assistance is offering shipper with temporary import permit while final Registration of vehicle, payment of Traffic Tax and Change of Number plates must be arranged by client directly or via specialized broker.

7. Documents 1 and 6 above (if the vehicle is in the same shipment only one copy is required)

8. Original Property Title Certificate

9. Original Technical Card (with all info regarding car : model, year, power, etc....)

10. Copy of purchase invoice

SECONDARY RESIDENCE –

Hhgds + effects ARE NOT DUTY FREE ANY LONGER.

Please take into account that if client fails to provide any of these documents or requirements it will result in payment of taxes 18% + duties 5-20% taking into consideration the minimum documentation required for any shipment duty free or not : DNI for Spanish and NIE Certificate for Foreigners and must be registered in Hacienda.

I hope information provided is clear but please do not hesitate to contact us for further information if needed.

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